Workshop/Meeting Room

Work Activity: Develop work in progress—for the purpose of discussion, idea generation and real-time feedback

Group Size: 4-8 **Duration**: 1 Hour

Formality: Typically Scheduled, Frequently involves

multiple remote participants

Character: Shared sense of accountability amongst the

participants, driving toward decisions

Tool Considerations:

- Tech Devices: laptops, tablets, phones are often present
- Analog: Notebooks and printed reference materials
- Personal items: purses, backpacks, beverages, snacks

Furniture Considerations:

- Shifting focal points
- Video table formation for ideal viewing and remote participants
- Space to move around the room for engagement with tools on the wall





